

February 22, 2018

Dear Emmaus Family,

Greetings to you in the name of our Lord Jesus Christ! It is already time to begin planning the 2018-2019 school year. As we look to the future, I want to assure you that we are doing everything we can to maintain or improve the quality Christian education here at Emmaus Lutheran School to which you have become accustomed and expect from our school. Emmaus appreciates your faithfulness to the school and the kind words that you share with others.

The Board of School Ministries met and prayerfully considered tuition and fees for next year. The fee sheet is included with this letter for your review. Note that keeping cost affordable is a top priority to us, as we know you work hard to keep your child(ren) in our school. It is the Board's job to also look out for our teachers and staff, to ensure that their needs are also met, and to ensure that we are able to meet our financial obligations.

I encourage you to immediately take the time to fill out the re-enrollment form and submit the \$100 to hold your spot. Please complete the online form (see instructions on the next page) and turn in a \$100 check to the school office by Friday, March 23. Your child's spot will be reserved until that point. Once you have paid the \$100 deposit, which is applied toward the registration fee, you will want to pay the balance of your \$450 registration fee and the technology fee of \$275 on or before Monday, May 14, 2018. After this date, a late fee of \$75 will be assessed.

It has been a pleasure to serve your child this past year, and I am looking forward to next year. Thank you for choosing Emmaus as the place for your child to get his or her academic and spiritual foundation.

Serving Him,

Mrs. Kit Hittinger  
Principal

Please see the other side for instructions for filling out school forms online!

We are once again asking you to do your enrollment online, hoping that this will help parents with ease of paperwork. Please follow the instructions below to finish your enrollment form for fall 2018:

1. Go to the Emmaus website: [www.emmausalhambra.org](http://www.emmausalhambra.org)
2. Once on the home page, go to the ADMISSIONS drop down menu found just underneath the school logo on the left.
3. Under the ADMISSIONS menu, click on APPLICATIONS FOR ENROLLMENT.
4. Locate the ELEMENTARY ENROLLMENT FORM link for Grades 1-8. Click on this to be directed to that form.
5. Complete the form and hit submit at the bottom of the form. We will be notified that you have completed this, and will then anticipate a check/cash deposit in order to solidify your child's spot for next school year.

If you do not have internet access, or wish to fill the form out using a hard copy, please let the school office know, and we will help you with this. This service was created in order to make life easier for everyone, and is the first step toward a new app for your mobile device to further ease communication between parents and school.

Again, thank you for partnering with Emmaus Lutheran.

God's blessings!

Mrs. Hittinger